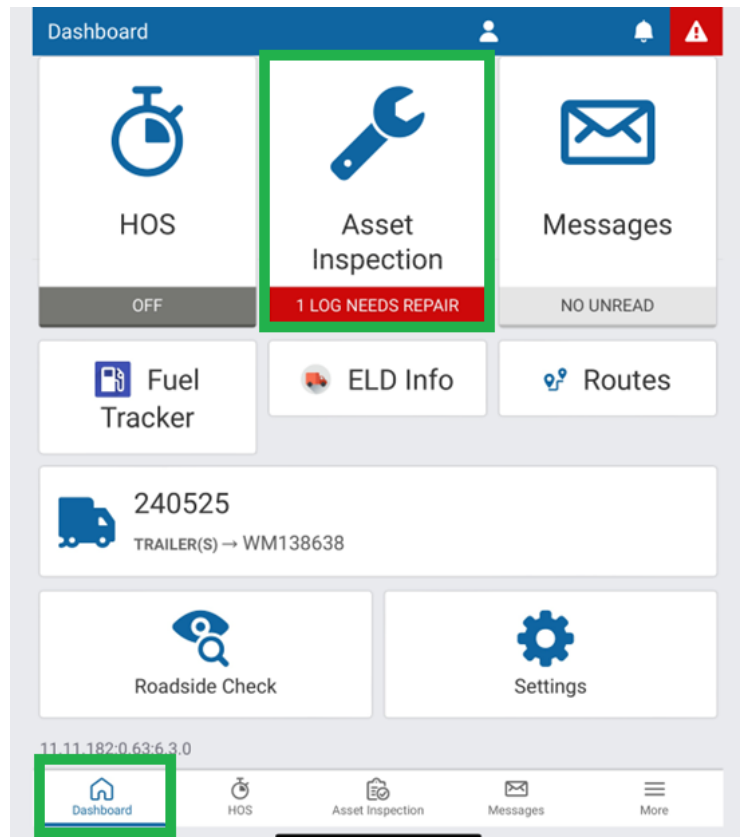
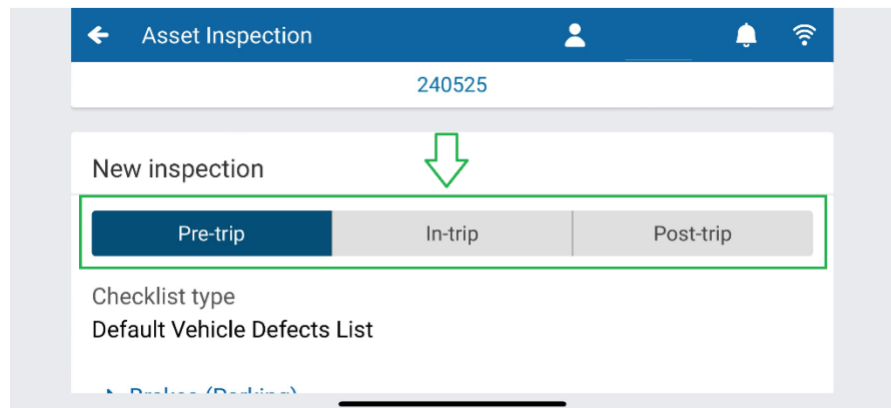


# Asset Inspection (EVIR)

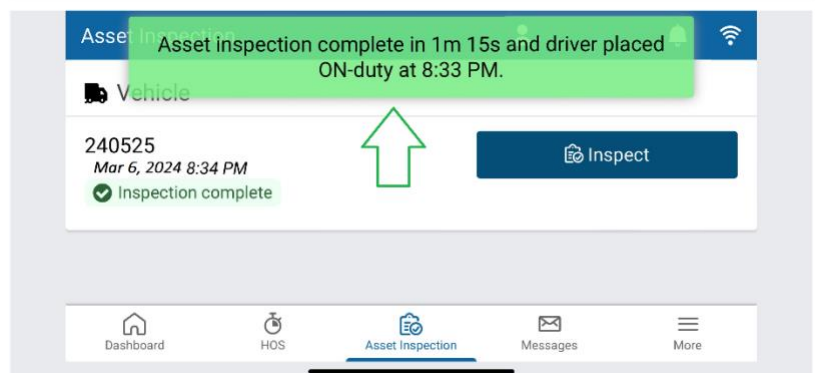
- The final option you will be using with the Dashboard options, is the “Asset Inspection” tile. Let’s talk about how to successfully complete an EVIR (Electronic Vehicle Inspection Record) using Geotab’s “Asset Inspection” function.
  - To begin your asset inspection at the start of each day, or each time you pick up new equipment. Simply go back to the dashboard using the “Dashboard” button on the menu at the bottom of the screen, and then click on the tile for “Asset Inspection”
  - \*\*Pro-tip, be sure that you are in On-duty status before starting your inspection, otherwise the ELD will automatically place you on duty at the start of your inspection



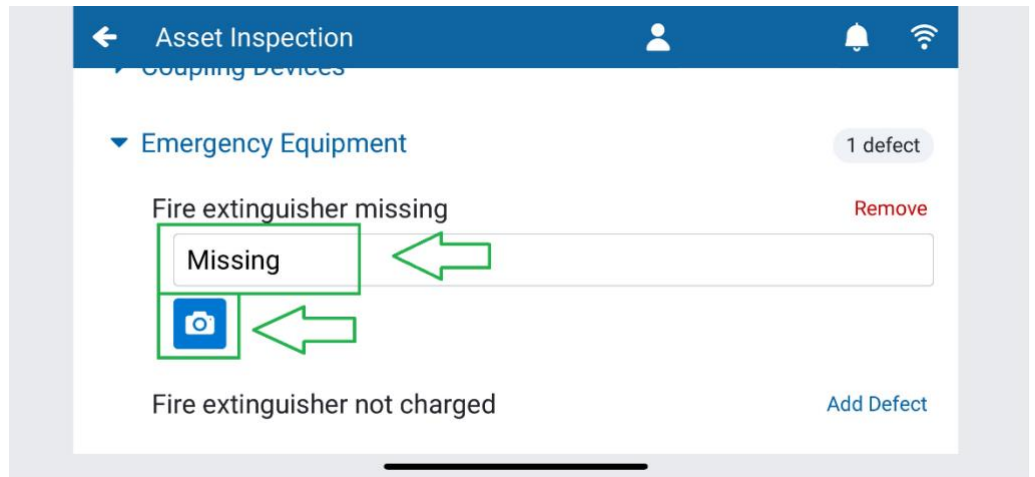
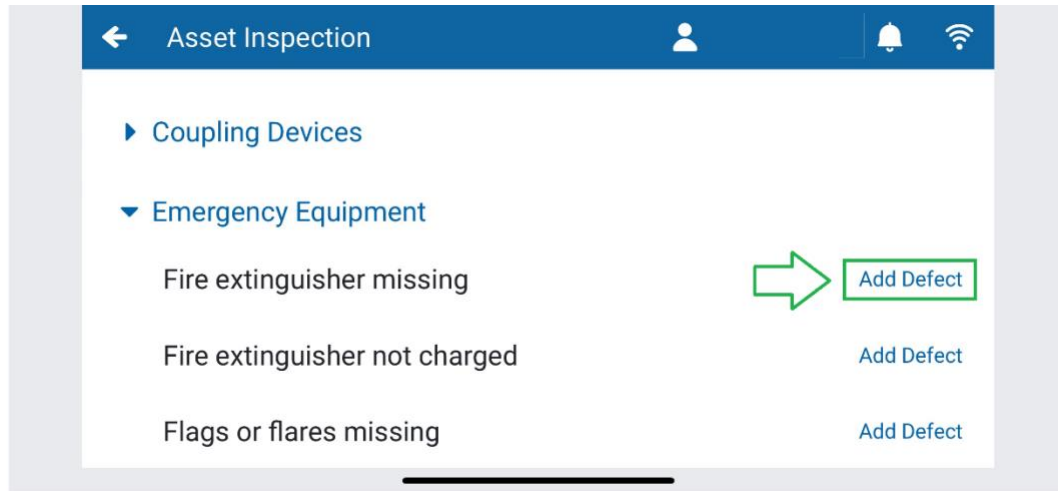
- Then select the type of inspection you are completing, and scroll down through the inspection elements as you inspect your equipment for defects.



- If there are no defects found, you will confirm no defects found, and your Geotab will save your inspection as a clean inspection



- If a defect is found, click the “Add Defect” button next to the item with a defect, you will then be able to add an annotation, and a photo of the defect if needed.



- Upon Completion of your inspection, if you have defects, you will be asked to add an annotation and confirm that you are done, and then your Geotab will save the inspection with defects noted:

